

LICENSE PLATE APPLICATION

Purpose: Use this form to request souvenir, standard, personalized or special license plates.

Instructions: Review the Additional Information Section on the back of this form. Return completed form, with the appropriate fees, to any DMV customer service center or DMV Select Center. Or, mail the application and fees to DMV at the address above. You can apply online at www.dmvNOW.com. For other inquiries call DMV DIRECT at 804-497-7100.

APPLICATION TYPE (check one)

- VEHICLE LICENSE PLATES
 VEHICLE LICENSE PLATES - DISABLED
 SOUVENIR LICENSE PLATES
 TRANSFER EXISTING LICENSE PLATES

LICENSE PLATE TYPE REQUESTED (check one)

- STANDARD (Blue and White)
 LIGHTHOUSE
 HERITAGE (Dogwood-Cardinal)
- SCENIC (Mountain To Seashore)
 SCENIC (Autumn)
 SCENIC (Patriot)
- COLLEGE: _____ Locality: City County _____ MILITARY _____
(No initials or abbreviations) (No initials or abbreviations)
- SPECIAL INTEREST: _____ CLEAN FUEL _____
(Organization Name - If organization has more than one license plate, specify design type) Vehicle Year Make Model
(Review the Clean Fuel License Plates section on the reverse side of this form.)
- OTHER _____ (Note: some plates require certification)
(Any plate not listed above)
- PERSONALIZED LICENSE PLATES: To request a personalized vehicle or souvenir plate, review the [Personalized License Plates Policy](#) on the reverse side of this form. Check this box and enter your choices below.

PERSONALIZED LICENSE PLATE CHOICES

1st								
2nd								
3rd								
4th								

DMV USE ONLY

AVAILABLE CHOICE
FEE
\$

APPLICANT INFORMATION

OWNER'S NAME (last)	(first)	(mi)	DAYTIME TELEPHONE NUMBER
			()
CO-OWNER'S NAME (last)	(first)	(mi)	DAYTIME TELEPHONE NUMBER
			()
CURRENT MAILING ADDRESS	CITY	STATE	ZIP CODE
CURRENT PLATE NUMBER	PLATE TYPE	PLATE EXPIRATION DATE	
VEHICLE TITLE NUMBER	VEHICLE IDENTIFICATION NUMBER		
IF PAYING BY CREDIT CARD, ENTER CARD NUMBER AND EXPIRATION DATE			

CERTIFICATION/SIGNATURES

I/We certify that (Check only **ONE** box)

- This vehicle is insured with liability coverage by a company licensed to do business in Virginia. Coverage must be in effect at the time of application and must remain in effect as long as the vehicle is registered, even if the vehicle is not driven or is inoperable.
- This vehicle is not insured; therefore, I am remitting the applicable uninsured motor vehicle fee. This fee provides NO insurance coverage.

Failure to comply with Virginia's insurance requirements will result in suspension of your driver's license and vehicle license plates. I certify that all information contained herein is true and correct. For a corporation, an authorized representative must sign.

APPLICANT SIGNATURE	DATE (mm/dd/yyyy)
CO-APPLICANT SIGNATURE	DATE (mm/dd/yyyy)

ADDITIONAL INFORMATION

Special license plate fees can be \$10, \$15, or \$25 annually or a one-time \$10, \$25 or \$50 fee based on the plate design, in addition to the registration fees. Personalization is an additional \$10 annually.

If you are renewing early, registration, special license plate, and personalized license plate fees will be prorated for the months remaining on your current vehicle registration.

The Department of Motor Vehicles (DMV) will not honor a change of choice or refund after the order has been sent to the manufacturer.

You may purchase samples of most special license plates.

Personalized License Plates Policy

All personalized character combinations are screened by DMV to ensure compliance with DMV's Personalized License Plate Policy.

The combination of characters used to personalize a license plate must not violate DMV's Personalized Plate Policy. DMV reserves the right to refuse and/or recall the issuance of any combination of objectionable characters if they, in anyway, carry a connotation that may be reasonably seen by a person viewing a license plate as 1) profane, obscene, or vulgar in nature, 2) sexually explicit or graphic, 3) excretory related, 4) describing intimate body parts or genitals, 5) describing drugs, drug culture or drug use, 6) condoning or encouraging violence, 7) describing illegal activities or illegal substances, 8) socially, racially, ethnically offensive, or disparaging.

Personalized license plates require special handling; allow up to 60 days for delivery. Plates will be mailed directly to the applicant.

Indicate your choices in order of preference. The maximum number of characters allowed on standard and scenic license plates is 7 ½. The maximum number of characters allowed on a heritage license plate is 6 ½. Six characters are allowed on all other license plates bearing logos. License plates with logos may sometimes accommodate an additional ½ space when personalized. A blank space and a dash are the only two characters that are ½ characters. An ampersand is considered a full character. Spaces, dashes, and ampersands cannot be used consecutively.

Visit our website www.DMVNOW.com to create a plate or ask a DMV representative to determine availability.

New Special Interest License Plate Development Information (College/Special Interest Plates)

All application and refund inquiries should be directed to the sponsor who is maintaining and facilitating collection of the 350 pre-paid applications for new license plates through General Assembly authorization or currently under development.

When the 350 pre-paid applications are being processed, personalized license plate and special license plate fees are not prorated. Your vehicle registration will not be renewed unless it is within two months of expiration. Should your vehicle registration require renewal, you will be billed by DMV for payment.

The entire special license plate process could take up to two years depending on the direction of the sponsor. It generally takes about nine months to develop a new plate once the 350 pre-paid applications are collected.

Clean Fuel License Plates

A vehicle (hybrid) registered with clean special fuel license plates issued by DMV on or after July 1, 2006, are not eligible for occupancy exemptions in the I-95/395 HOV lanes. However, they are exempt from occupancy requirements in all other HOV lanes throughout the state until the general exemption expires.

A hybrid vehicle must qualify as a clean special fuel vehicle under the super ultra-low emission vehicle (SULEV) rating or the Environmental Protection Agency's (EPA) equivalent beginning with model year 2005 vehicles.

Hybrid vehicle assessment standards were set by the Virginia Department of Environmental Quality (DEQ) and adopted by DMV to ensure that only the cleanest hybrid vehicles are eligible for clean special fuel license plates.

Not all hybrid vehicles qualify for the clean special fuel license plate. For a list of qualifying hybrid vehicles, visit our website at www.dmvNow.com. The list of vehicles is updated as new hybrids are introduced to the market and assessed by DEQ.

Other License Plates - Certification Required

Antique License Plates require submission of the Antique License Plate Applicant Certification (VSA 10 B) with form VSA 10.

Gold Star License Plates require submission of the Gold Star License Plate Applicant Certification (VSA 10 A) with form VSA 10.

Disabled License Plates require submission of the Disabled Parking Placards or License Plates Application (MED 10) with form VSA 10.